



**AD HOC 10-YEAR ANNIVERSARY PLANNING WORK GROUP
Draft Minutes**

Wednesday, May 15, 2019
9:30 A.M. – 10:30 A.M.
3839 North 3rd Street, Suite 306
Phoenix, Arizona 85012

Teleconference Number: 1-240-454-0879; Participant Code 800 276 518

Present: J.J. Rico, Janna Murrell, Monica Cooper, Tom Uno, Wendy Fitzpatrick, Mike Leyva (ADDPC Staff), Lani St. Cyr (Staff), Marcy Crane (Staff), Julie Whitaker (Staff), Sarah Ruf (Staff)

AGENDA ITEM

ACTION

A. Call to Order

Discussion

Welcome and Introductions

B. Review of Minutes

Discussion/Action

Two sets of minutes were up for review. JJ Rico moved to approve minutes from 3/6/19 and 4/17/19. Janna Murrell seconded the motion. The minutes were unanimously approved.

C. Logistics

Discussion

The 10-Year Anniversary will take place at Ability360 Conference Center on October 4, 2019 from 10:30 a.m.- 2:30 p.m. It will be catered by Ability360's onsite catering team.

We still need to sort out the beverage situation and the justification letter needs to be sent to the procurement office for approval. This will be completed after the event agenda has been finalized. Since a name for the event wasn't chosen at the meeting, Julie Whitaker agreed to email committee members with several options people can then vote on to finalize a name.

E. Agenda Review

Discussion

The committee discussed an option of an emcee, but it was determined the flow of the proposed program didn't need one. Perhaps Erica and John Black should open the day and introduce the video. Grantee Jean Winsor is not available on Oct. 4 for the economic impact study presentation, but Cady Landa, the research associate on the project may be available for the event. Having the Sonoran University Center for Excellence in Disabilities (UCEDD), the Institute for Human Development, and the Arizona Center for Disability Law share the cost of travel was discussed. Mike Leyva volunteered to help shuttle Cady from the airport to hotel to event venue.

Since October will be National Disability Employment Awareness Month, part of the program will include a panel on employment. The committee decided the panel discussion should be 35 minutes followed by 15 minutes for questions and answers. The committee agreed that whomever is the moderator for the panel must have experience. Erica was suggested as a moderator for the employment panel. Panelists are still being selected for the following positions: Someone who doesn't have a job and who is looking, someone who does have a job, someone who doesn't have a job and who isn't looking for a job, and perhaps a job coach.

After the panel, it will be time for the presentation of the awards during lunch. Melissa Van Hook was recommended as a possible presenter of the awards, and maybe John Black.

The supported decision-making presentation from George Garcia and J.J. Rico may be more informal, with Q&A throughout the presentation.

F. Awards

Discussion

The committee reviewed the awards nomination form. Tom Uno suggested listing a heading and criteria explaining what the awards are about. A form field needs to identify which person they are nominating. There needs to be an edit on the second round of contact info to include "nominee". The committee members liked the name of the awards: One Community Working Together Awards. A deadline of July 21, 2019 was chosen to evaluate the nominations. The selection process will probably be done by the full council with the deadline of July 31 in order to purchase plaques for the winners. The Council wants to have awards every 5 years for the community coinciding with the 5-Year State Plan process.

G. Next Steps

Discussion

Sarah will email the Save-the-Date by May 28 with a finalized copy of the award nomination form. She will also create an Eventbrite invitation so that we can track attendees as they RSVP. J.J. Rico will reach out to the Sonoran UCEDD to talk about sharing the cost for having Cady Landa fly over for the event. Tom Uno will ask his director Kelly Roberts if IHD can also sponsor travel. The Full Council meeting later this week will discuss panelists for the employment panel.

H. Next Meeting Date

Discussion/Action

The next ad-hoc meeting will take place at the ADDPC Office at 9:30 a.m. on Thursday, June 20, 2019.

I. Adjourn

The meeting was adjourned at 10:25 a.m.